

# Managing in Early Childhood



## CHC50113 Diploma of Early Childhood Education and Care (face to face delivery mode)

This qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard.

### You may find a career in:

- Early Childhood Educator
- Early Childhood Centre Manager
- Group/team co-ordinator/Leader early childhood
- Family Day Care Coordinator /Program Leader

### You will study the following units:

CHCLEG001	Work legally and ethically
CHCECE001	Develop cultural competence
CHCDIV001	Work with diverse people
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
HLTAID004	Provide an emergency first aid response in an education and care setting
CHCECE002	Ensure the health and safety of children
CHCPRT001	Identify and respond to children and young people at risk
CHCECE005	Provide care for babies and toddlers
CHCECE003	Provide care for children
CHCECE004	Promote and provide healthy food and drinks
CHCECE007	Develop positive and respectful relationships with children
CHCECE009	Use an approved learning framework to guide practice
CHCECE010	Support the holistic development of children in early childhood
CHCECE011	Provide experiences to support children's play and learning
HLTWHS003	Maintain work health and safety
CHCECE016	Establish and maintain a safe and healthy environment for children
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood
CHCECE026	Work in partnership with families to provide appropriate education and care for children
CHCECE022	Promote children's agency
CHCECE018	Nurture creativity in children
CHCECE019	Facilitate compliance in an education and care services
BSBLED401	Develop teams and individuals
CHCECE020	Establish and implement plans for developing cooperative behaviour
CHCECE023	Analyse information to inform learning
CHCECE024	Design and implement the curriculum to foster children's learning and development
CHCECE021	Implement strategies for the inclusion of all children
CHCECE025	Embed sustainable practices in service operations
BSBSUS501	Develop workplace policy and procedures for sustainability

### Unpaid Work Placement requirements

Students are required to complete work placement in child-related work may be required to complete a Working With Children Check. The check is free for students undertaking unpaid work experience.

- 240 hours of work placement with a regulated education and care service

### CALL OR VISIT TO FIND OUT IF YOU ARE ELIGIBLE

As you can only access the Certificate 3 Guarantee subsidy once, it is important you choose the right course for you to take full advantage of this opportunity.

[www.academyoftraining.edu.au](http://www.academyoftraining.edu.au)

1300 769 744

### Certificate 3 Guarantee Program\*

Supports eligible individuals to complete their first post-school certificate III level qualification and increase their skills to move into employment, re-enter the workforce or advance their career.

### Are you:

- 15 years of age or over and no longer at school
- A QLD permanent resident
- an Australian citizen, Australian permanent resident (includes humanitarian entrant), temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen
- not hold, and not be enrolled in, a certificate III or higher-level qualification, not including qualifications completed at school and foundation skills training.

### Co-Contribution Fee\*\*:

**\$200 Concessional**

or (\$7.14 per Unit)

**\$300 Non-Concessional**

or (\$10.71 per Unit)



RTO Code 91215 | ABN 99 114 087 937

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QLD Training and Admin Coordinator

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\* The Certificate 3 Guarantee Program is a Queensland Department of Education & Training Initiative.

\*\* Prices subject to change without notice. Conditions apply.

## Course Information

<b>Your Trainer:</b>	This course offering will be delivered by Academy of Training (RTO #91215), in some cases with the assistance of our pre-approved training partners. Your Trainer will be experienced and accredited, both as a Trainer and an industry practitioner, dedicated to providing you with skills and knowledge that will be valued by prospective employers.
<b>Duration:</b>	<p>This program is delivered over 36 weeks of classroom-based training + 120 hours of work placement</p> <p>Classes are scheduled for one day a week (9.00am-4.00pm). This is in addition to some out of session reading and homework each evening of up to 3 hours. Students may take up to 18 months in total to complete all reading, assessment activities and work placement for this qualification.</p> <p><b>WORK Placement Block Release =240 hrs = (2 X 3-6 weeks block)</b></p> <p>The Diploma of Early Childhood Education and Care require students to undertake a minimum of 240 hours work placement in order to prepare them for employment.</p> <p><b>Police Check and Blue Card Application</b></p> <p>Students who are required to complete a work placement in child care-related work will be required to complete a Australian Federal Police Check and a Working with Children check . The check is for students undertaking unpaid work experience and is applied at the student's own cost.  <a href="https://afpnationalpolicechecks.converga.com.au/">https://afpnationalpolicechecks.converga.com.au/</a> and <a href="https://www.bluecard.qld.gov.au/">https://www.bluecard.qld.gov.au/</a></p>
<b>Location:</b>	AOT offers this program at several sites across Logan, Brisbane South, Brisbane North and the Caboolture. We also run this program in North Queensland and other regional areas when there is sufficient demand.
<b>Training method:</b>	Training is delivered face to face in small groups to ensure you have plenty of interaction with your trainer. There will also be some additional reading that you will be required to complete out-of-class.
<b>Entry requirements:</b>	Participants in this program must be capable of performing basic mathematical calculations and written and spoken English. There are no other formal entry-level requirements in terms of prior studies or work experience.
<b>Support services:</b>	We are committed to helping you achieve your study goals – you will have access to your Trainer throughout the program for any educational support requirements. You will also be screened in terms of language, literacy and numeracy (LLN) levels coming into the program and be supported in those areas according to your individual needs. Where we cannot provide sufficient support, you will be referred to a suitable program to develop those skills.
<b>RPL or Credit Transfer</b>	Recognition of Prior Learning (RPL) is a method of assessing your current skills and knowledge that may have been acquired through formal training and/or via informal learning such as work experience. Credit Transfer (CT) is the recognition of your formal training completed through another registered training organisation (RTO). Contact us if you are applying for Recognition of Prior Learning or Credit Transfer
<b>What you will need:</b>	Students will not be required to purchase or own any additional materials or equipment to complete this program – all training and assessment materials are provided.
<b>Funded Places:</b>	Students who meet the eligibility requirements for accessing Certificate 3 Guarantee funding should be aware that after participating in this program you will not be able to access this funding again. Students who are not eligible for Certificate 3 Guarantee funding can still undertake this course at full price – contact us for current Fee For Service pricing.
<b>Your feedback</b>	Within 3 months of completing this program you will be asked to complete a survey to track your satisfaction with this program and any employment outcomes.
<b>For more information:</b>	<p>Download the Student Handbook <a href="http://www.academyoftraining.edu.au">www.academyoftraining.edu.au</a> to ensure you are fully informed of all relevant AOT policies, procedures and course information prior to your enrolment.</p> <p>For the department's Certificate 3 Guarantee Program Student Fact Sheet go to...  <a href="http://www.training.qld.gov.au/resources/training-organisations/pdf/c3g-factsheet-student.pdf">http://www.training.qld.gov.au/resources/training-organisations/pdf/c3g-factsheet-student.pdf</a></p>
<b>ENROLL NOW!</b>	<p><b>Phone: 1300 769 744</b></p> <p>Email: <a href="mailto:adminqld@academyoftraining.edu.au">adminqld@academyoftraining.edu.au</a></p> <p>Website: <a href="http://www.academyoftraining.edu.au">www.academyoftraining.edu.au</a></p> <div style="text-align: right;">  <p><b>Academy Of Training</b> RTO Code 91215</p> </div>