



FSK20119

Certificate II in Skills for Work and Vocational Pathways Fee for Service

This qualification is designed for individuals who require further foundation skills development to prepare for workforce entry or vocational training pathways.

It is suitable for individuals who require:

- A pathway to employment or vocational training
- Reading, writing, numeracy, oral communication and learning skills at Australian Core Skills Framework (ACSF) Level 3
- Entry level digital literacy and employability skills
- A vocational training and employment plan

Course Features

- Nationally Recognised Qualification
- Industry Experienced Trainers
- Opportunity To Develop Skills

Entry Requirements

- Suitable Language and Numeracy Skills
- A Unique Student Identifier

Course Fees – Full Price

- Non-Concession: \$2780
- Concession: \$1390
- Payment Plans available: 3 months / 6 months

Course Details

- Duration: Two years
- Delivery: Face to Face Classes
- 1 day per week
- Location: School Based
- Call to confirm current classes



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Unit Summary

Total number of units = 14

1 core unit

13 elective units

Core Units

FSKLRG011 Use routine strategies for work-related learning

Elective Units

FSKNUM014 Calculate with whole numbers and familiar fractions, decimals and percentages for work

FSKNUM015 Estimate, measure and calculate with routine metric measurements for work

FSKNUM018 Collect data and construct routine tables and graphs for work

FSKNUM019 Interpret routine tables, graphs and charts and use information and data for work

FSKDIG003 Use digital technology for routine workplace tasks

FSKOCM007 Interact effectively with others at work

FSKLRG009 Use strategies to respond to routine workplace problems

FSKRDG010 Read and respond to routine workplace information

FSKWTG009 Write routine workplace texts

BSBDIV301 Work effectively with diversity

BSBWRT311 Write simple documents

BSBPEF201 Support personal wellbeing in the workplace

BSBXCM301 Engage in workplace communication





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Course Information

Credit Transfer or Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) is a method of assessing your current skills and knowledge that may have been acquired through formal training and/or via informal learning such as work experience. Credit Transfer (CT) is the recognition of your formal training completed through another registered training organisation (RTO). Contact us if you are applying for Recognition of Prior Learning or Credit Transfer

Additional Course Information

Trainer - This course offering will be delivered by Academy of Training (RTO #91215), in some cases with the assistance of our pre-approved training partners. Your Trainer will be experienced and qualified, both as a Trainer and an industry practitioner. They will be dedicated to providing you with skills and knowledge that will be valued by prospective employers, helping you gain employment.

Training Method - Training is delivered face to face in small groups to ensure you have plenty of interaction with your trainer. There will also be additional reading that you will be required to complete out-of-class.

Resources - You will not be required to purchase or own any additional materials or equipment to complete the Face to Face component of the program - all training and assessment materials are provided. At the student's own cost, you will be required to purchase an AOT work placement uniform.

Support Service - You will have access to your Trainer throughout the program for any educational support. You will also be screened in terms of language, literacy and numeracy (LLN) levels coming into the program and be supported in those areas according to your individual needs. Where we cannot provide sufficient support, you will be referred to a suitable program to develop those skills.

More information - Download the Student Handbook from the AOT website to ensure you are fully informed of all relevant AOT policies, procedures and course information prior to your enrolment.

Contact us - If you have further questions, please contact us on any of the details below.

